



# JMC Medication Log Setting Up Daily Appointments

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February 2019

# Overview



Edit Student Medications – all tabs  
Medication Appointments for a Day

# Edit Student Medications



## Prior to Setting Up Daily Appointments

Prior to setting up a series of daily appointments for a student, make sure you have:

- A. Set up the medication for this student in the Medications Tab
  - 1. Include the threshold for notifying parents of low inventory
- B. Enter any medications submitted by the parent or student into the student's inventory on the Inventory tab (use Submit Doses button)

# Edit Student Medications



## Appointments Tab – Daily Appointments

- ▶ Creating a “master” record in the Appointments tab will generate a series of daily appointment records that will be used on the Medication Appointments for a Day page. In the example below, a daily appointment record will be created for every day defined in your JMC Day Names between 2/7/2019 and 5/24/2019, inclusive.

The screenshot shows a web application interface with three tabs: 'Medications', 'Inventory', and 'Appointments'. The 'Appointments' tab is active. At the top of the form are three buttons: 'Add Row', 'Print', and 'Export'. Below these is a label '#:9'. The form contains several fields: 'Update' and 'Cancel' buttons; a 'Medication' dropdown menu with the text 'Adderall - AMPHETAMINE ASPARTATE MONOHYDRATE; AMPHETAMINE SULFATE; DEXTROAMPHETAMINE SACCH'; 'Start Date' (2/15/2019) and 'Time' (12:05PM) fields; 'Dosage' (1) and 'End Date' (5/24/2019) fields. At the bottom, there are two sections: 'Recurrence' with radio buttons for 'Daily', 'Once', and 'Weekly'; and 'Occurrence' with radio buttons for 'Every Weekday' and 'Every X Days'. The 'Daily' and 'Every Weekday' options are selected.

# Edit Student Medications



## Daily Appointments in Medication Appointments for a Day

- ▶ Here is how the Medication Appointments for a Day page might look with the daily appointments records displayed in chronological order for that day

Day:  Time Format:  [Print Medication Appointments for a Day](#)

Student	Scheduled	Administered	Appointment	Dosage	Form	Medication
Suzie, Smith	11:30AM	<input type="text"/>	Not Administered ▼	1		ZYRTEC D Allergy and Congestion
Jones, Bobby	12:00PM	<input type="text"/>	Not Administered ▼	1		Adderall XR
Aasimov, Arnold	12:05PM	<input type="text"/>	Not Administered ▼	1		Adderall

# Edit Student Medications



## Appointments Tab – Daily Appointments

- ▶ End Date might be end of a prescription (antibiotics) or end of school year
- ▶ Default time is 12:00AM (midnight) so be sure to enter a valid time for the appointment

Medications Inventory **Appointments**

**Add Row** **Print** **Export**

#:6

**Update** **Cancel**

Adderall - AMPHETAMINE ASPARTATE MONOHYDRATE; AMPHETAMINE SULFATE; DEXTROAMPHETAMINE SACCHARATE; DEXTROAMPHETAMINE SULFATE - 1.25; 1.25; 1.25; 1.25mg/1; mg/1; mg/1; mg/1

**Medication:** Adderall - AMPHETAMINE ASPARTATE MONOHYDRATE; AMPHETAMINE SULFATE; DEXTROAMPHETAMINE SACCH ▼

**Start Date:** 2/7/2019 **Time:** 12:00AM

**Dosage:** 1 **End Date:** 5/24/2019

**Recurrence:**

Daily  
 Once  
 Weekly

**Occurrence:**

Every Weekday  
 Every X Days

# Edit Student Medications



## Appointments Tab – Once

- ▶ Similar to PRN but at a scheduled time

Medications | Inventory | **Appointments**

**Add Row** **Print** **Export**

#:6

**Update** **Cancel**

Adderall - AMPHETAMINE ASPARTATE MONOHYDRATE; AMPHETAMINE SULFATE; DEXTROAMPHETAMINE SACCHARATE;  
DEXTROAMPHETAMINE SULFATE - 1.25; 1.25; 1.25; 1.25mg/1; mg/1; mg/1; mg/1

**Medication:** Adderall - AMPHETAMINE ASPARTATE MONOHYDRATE; AMPHETAMINE SULFATE; DEXTROAMPHETAMINE SACCH ▾

**Start Date:** 2/7/2019  **Time:** 12:00AM

**Dosage:** 1

**Recurrence:**

Daily

Once

Weekly

# Edit Student Medications

## Appointments Tab – Weekly

- ▶ Recurrence is on a particular day or days each week (not daily).

Medications Inventory **Appointments**

**Add Row** **Print** **Export**

#:6

**Update** **Cancel**

Adderall - AMPHETAMINE ASPARTATE MONOHYDRATE; AMPHETAMINE SULFATE; DEXTROAMPHETAMINE SACCHARATE;  
DEXTROAMPHETAMINE SULFATE - 1.25; 1.25; 1.25; 1.25mg/1; mg/1; mg/1; mg/1

**Medication:** Adderall - AMPHETAMINE ASPARTATE MONOHYDRATE; AMPHETAMINE SULFATE; DEXTROAMPHETAMINE SACCH ▼

**Start Date:** 2/7/2019 **Time:** 12:00AM

**Dosage:** 1 **End Date:**

**Recurrence:**

Daily  
 Once  
 Weekly

**Occurrence:**

Days in Week  
 Every X Weeks

Mon  Tues  Wed  Thur  Fri



# Edit Student Medications



## More than one Daily Appointment

Make sure to make additional appointment records.

Can't be just one master appointment record with more than one appointment time in it.

# Edit Student Medications



## Modifying Daily Appointment or Prescription Changes

That is the next video in this series.

# Resources

- ▶ Documentation Updates
  - ▶ Health Professionals Page
    - ▶ <http://jmcinc.com/index.php/health>
    - ▶ Includes PowerPoints, Documentation
    - ▶ Instructional Videos
  - ▶ Sign up for free web-based training
  - ▶ All resources will be updated on ongoing basis

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STUDENT RECORD MANAGEMENT SOFTWARE

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#### CURRENT BUILD DATE:

*NextGen: 1/11/19*

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#### News

JMC is has the medication log and medical emergency plan ready for use in the Health module.

#### Remote Technical Support



## HEALTH PROFESSIONALS

### RECENT PRESENTATIONS

JMC Health Webinar - Health Module Overview	PDF 8/13/2018	Video 09/05/2018
JMC Health Webinar - Medical Emergency Plan		Video 09/11/2018
JMC Health Webinar - Visit Log		Video 01/02/2019
JMC Health Webinar - Health History		Video 08/29/2018
JMC Health Webinar - Medication Log Best Practices	PDF 8/13/2018	Video 11/01/2018
JMC Health Webinar - Immunizations	PDF 8/13/2018	Video 01/23/2019

### DOCUMENTATION

Health Module Documentation	12/13/2018
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## JMC NEWS FOR HEALTH PROFESSIONALS

### JMC held its first ever Health Webinar series on Monday August 13, 2018.

The webinar series included sessions for each Health submodule, such as medication log, visit log, etc. as well as an overview session to show how to use the Health module in general and how it relates to other applications in the JMC suite such as Online Teacher. PowerPoint presentations used for these webinars are posted above. The sessions were recorded and within a short time we plan to post links to these videos on this page as well.

### OVERVIEW

The Health Module is school nurse software that ties together all of your school's health needs. This computerized health program allows you to easily manage, update, and query your students' health records. The health module allows you to see up-to-date parent contact information, health history, office visit logs, student medication logs, student medical emergency plans, and immunizations. In addition, parents can review their student's conditions, medicines and insurance in Student Information Forms. These forms are easily created in the Attendance module. The student's health information is stored in five categories:



# Questions?

- ▶ Feel free to contact us:
- ▶ JMC Technical Support
  - ▶ Talk with Us: 800-524-8182
  - ▶ Website: <http://www.jmcinc.com/health>
  - ▶ Support Tickets:  
<http://tickets.jmcinc.com/>
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